EXHIBIT
A

U.S. Pretrial Services
Drug Testing Program

Retest Requirements

United States District Court
Southern District of California

Pretrial Services Office
101 West Broadway, Suite 505
San Diego, California 92101

In order to release a specimen to an outside agency for a retest, the U.S. Pretrial Services Drug Testing Laboratory (PTS Lab) requires a **COURT ORDER**. The order shall require the U.S. Pretrial Services to release the sample/s to a drug testing facility chosen by the contesting Attorney. The Attorney may choose any drug testing facility they desire so long as that facility is certified by the Substance Abuse and Mental Health Services Administration (SAMHSA) or adhears to the SAMSHA testing protocols. SAMHSA Web site is www.workplace.samhsa.gov. To insure timely and accurate processing, **the Court Order shall contain the following information:**

1. Defendant's name
2. Defendant's PACTS No.
3. **Name, Address, Phone Number of Drug Testing Facility**, and **Contact Name**
4. Collection Date/s of sample/s being contested
5. Drug to be tested, **specifying GC/MS as the testing method**
6. Request that the drug testing facility provide results to the requesting attorney (name/ phone number) and to PTS Officer.

The Attorney contesting the results will assume the responsibility for the total cost of re-testing the specimen/s in question.

The retesting process takes approximately two weeks from the time the Court Order is received by our office.

Please fax the signed Court Order to: **FAX (619) 557-6729**

PTS Officer's Name: Eleanor Ruit PTS Officer's Phone No: 557-2991

EXHIBIT B

Before San Diego Reference Laboratory will accept any specimens or substances as part of our Legal Services Department, we must receive the following information on letterhead from your office.

1. Name, address, and fax number of lawyer, laboratory, or department where results are to be sent.
2. Patient Name or Case Name
3. ID or Case Number
4. Brief history of case, including date of specimen/substance collection
5. Copy of court order
6. Signed statement indicating that the person requesting the testing has the authority to do so by the patient or court order
7. Specimen source (serum, blood, urine, liquid, powder, etc.)
8. Quantity of specimen(s)/substance(s)
9. Volume of specimen/substance to be received by San Diego Reference Laboratory
10. Name of test(s) to be performed and any special instructions
11. Name, phone number, and email address of contact person(s)
12. Payment for tests to be performed. Acceptable payment method is cash, check, cashiers check, or money order.

If the original specimen/substance is to be retained or returned, please clearly mark specimen/substance with appropriate instructions. Please provide necessary air bills, mailing stickers, or special packaging required. All shipping costs associated with sending or receiving the specimen/substance will be the responsibility of the client.

Once the above information has been sent, and San Diego Reference Laboratory has agreed to perform the testing as requested, please arrange to have the specimen/substance transported to our facility. Please send all appropriate chain of custody materials. Specimen/substance should be sent to:

San Diego Reference Laboratory
Legal Services Department
6122 Nancy Ridge Dr.
San Diego, CA 92121
Attn: Dr. Joseph Graas

Please advise us the method the specimen will be delivered (FedEx, UPS, DHL, USPS, or other courier). Tracking numbers and expected delivery date will be helpful.

All correspondence and questions regarding these services should be directed to Kimberly at Kimberly@sdrl.com or (858) 550-7344 x 102.

Regards,

Kimberly Michelle
Legal Service Department